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CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA, PALAMPUR (HP)-176062
"STUDENTS' WELFARE ORGANISATION"

10506-27

Endst. No.QSD.1-25/Vehicle/SWO/CSKHPKV/2019/-

Dated, Palampur, the:

25/03/2019

A copy of the overleaf is forwarded to the following for information and further necessary action:

1. The Hostel Warden, Shivalik/ Dhauladhar/ Vegeeshwari UG/ Vegeeshwari PG/ Parvati/Gauri/ Shankar Bhawan/ Monal/ Chamundeshwari Hostel, International Students Hostel, CSKHPKV, Palampur.
2. All the Notice Board of Hostels, Shivalik/ Dhauladhar/ Vegeeshwari UG/ Vegeeshwari PG/Parvati /Gauri/ Shankar Bhawan/ Monal/ Chamundeshwari / International Students Hostel.
3. PA to Students' Welfare Officer, CSKHPKV, Palampur.
4. The Incharge, University Network System (UNS), CSKHPKV, Palampur for Uploading on website of Students Welfare Officer/Hostels.

P. Prasad
Superintendent 25/03/2019
Students' Welfare Organization,
CSKHPKV, Palampur

Incharge UNS

MOST URGENT

CSK HIMACHAL PRADESH KRISHI VISHVA VIDYALAYA, PALAMPUR
VICE-CHANCELLOR'S SECRETARIAT
"Vehicle Pool"

No.QSD.7-3/Pool/SVC/CSKHPKV/

710-44

OFFICE ORDER

Dist. No. 4884
Dated, Palampur, the: 22/3/19

22 MAR 2019

The following Drivers of various Departments/Units/Offices of the CSKHPKV, Palampur are hereby placed on **night duty and emergency duty on Sunday and Gazetted holiday** for the period mentioned against their names during the month of April, 2019 :-

Night Duty

Sr. No	Name of Driver & Contact No.	Deptt./office in which working	Period of duty
1.	S/Sh. Vijay Rana (Outsource) (9816348733)	Vety. Gyane., COVAS	01.04.2019 to 03.04.2019
2.	Piar Chand (9459942377)	Vehicle Pool	04.04.2019 to 06.04.2019
3.	Ramesh Chand (9736686004)	Vety. Microbiology, COVAS	07.04.2019 to 09.04.2019
4.	Rajesh Kumar (Outsource) (9459775292)	Animal Nutrition, COVAS	10.04.2019 to 12.04.2019
5.	Vipan Kumar (Outsource) (9816758785)	COHS	13.04.2019 to 15.04.2019
6.	Ravi Kumar (Outsource) (9816383999)	Livestock Farm, COVAS	16.04.2019 to 18.04.2019
7.	Bhinder Kumar (Outsource) (9418361003)	SWO	19.04.2019 to 21.04.2019
8.	Upinder Kumar (Outsource) (9418723080)	COVAS	22.04.2019 to 24.04.2019
9.	Tilak Raj (Outsource) (9816129590)	Livestock Farm, COVAS	25.04.2019 to 27.04.2019
10.	Surinder Kumar (9418864797)	Seed Science & Technology	28.04.2019 to 30.04.2019

Day Duty on Sunday & Gazetted Holidays

Sr. No	Name of Driver & Contact No.	Deptt./office in which working	Period of duty
1.	S/Sh. Kulwant Singh (9418518284)	Seed Science & Technology	07.04.2019
2.	Bhinder Kumar (Outsource) (9418361003)	SWO	13.04.2019
3.	Tilak Raj (Outsource) (9816129590)	Livestock Farm, COVAS	14.04.2019
4.	Upinder Kumar (Outsource) (9418723080)	COVAS	15.04.2019
5.	Vipan Kumar (Outsource) (9816758785)	COHS	19.04.2019
6.	Surinder Kumar (9418864797)	Seed Science & Technology	21.04.2019
7.	Onkar Chand (9418192749)	Livestock Farm, COVAS	28.04.2019

The vehicle No.HP-07/0445(Altó Car) for night duty will be available in the premises of Ganesh Bhawan (near Gate No.1). It is the duty of the driver on duty to maintain the Log Book of the vehicle properly and also to get it signed from the travelling Officer/Official and then from Controlling Officer of the Vehicle. Intercom No. 210 (Security Check Post Gate No.1) and Intercom No. 261 (Ganesh Bhawan) have been declared as emergency numbers. Contact No. of Pool Officer is 98160-09174 and D.A. (Raghibir Singh) is 94181-92748.

The duties as above once notified will not be cancelled in any case, except in very exceptional cases. However, in case, any internal change is required, the same may be got done after making necessary arrangement, at College/Deptt. level.

M. Shau
Pool Officer 22/3/19
Vice-Chancellor's Sectt.
CSK HPKV, Palampur.

Dated: Even

Endst. No. Even

Copy of above is forwarded to the following for information and necessary action:-

1. All the Statutory Officers, CSKHPKV, Palampur.
2. All concerned Controlling Officers/HOD of concerned Drivers/Assistant Engineer (Mech.) Univ. Workshop, CSKHPKV, Palampur. They are requested to kindly get the duties noted from all drivers working under their control and also ensure the delivery of above office order to the concerned driver.
3. All concerned Drivers for strict compliance. They are directed to ensure their presence well in time i.e. 10 minutes before commencement of their duty. The POL advance shall be provided by the SWO, CSKHPKV, Palampur. In case of any deviation of above office order, strict disciplinary action will be initiated against the defaulter as per rules.
4. The Security Supervisor, CSKHPKV, Palampur alongwith 3 spare copies of the order with the direction to display the same in the Security Check Posts of Gate No.1 and V.C's residence.
5. The Incharge, Hospitality Cell/Ganesh Bhawan, CSKHPKV, Palampur.

M. Shau
Pool Officer 22/3/19
Vice-Chancellor's Sectt.
CSK HPKV, Palampur.

CSK (Vehicle)
22/3/19
22/03/2019