

**CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALAYA, PALAMPUR**  
**"DIRECTORATE OF RESEARCH"**

No. QSD.8-109/DR/OS/CSKHPKV/- 4510-590

Dated: 6/10/2020

To

1. All the Statutory Officer, CSKHPKV, Palampur.
2. All Head of the Departments/Units/Officers of all the constituent Colleges of CSKHPKV, Palampur.
3. The Sr. Medical Officer, UHC, CSKHPKV, Palampur.
4. The Programme Director, CGRT, COBS, CSKHPKV, Palampur.
5. All the Associate Directors, HARECs of CSKHPKV.
6. All the Programme Coordinators of KVKs /Scientist Incharges, RSSs of CSKHPKV.

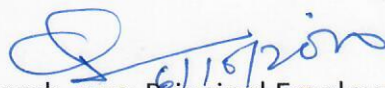
Subject: Attendance of outsource workers.

Sir,

It has come to the notice of the undersigned that some of the departments/Units/Stations are not submitted the attendance in respect of outsource workers to the outsource agency well in time, as a result of which the payment of the outsource workers is not paid in time.

It is therefore requested to submit the attendance of the outsource workers by 1<sup>st</sup> of each month to the outsource agency, so that the wages of the outsource workers could be disbursed accordingly.

Yours faithfully,



Director of Research-cum-Principal Employer

CC:

1. M/s Universal Training & Research Institute, Luxmi Bhawan North Oak, Sanjauli, Shimla w.r.t. letter No.UTRI/CSK/20/1769 dated 03.10.2020
2. The Incharge, UNS, CSKHPKV, Palampur with the request to upload this letter on the University website and also to forward it to all concerned through e-mail.