

Time Bound

CSK HIMACHAL PRADESH KRISHI VISEVAIDYALAYA, PALAMPUR
"DIRECTORATE OF RESEARCH"

No. QSD.8-109/DR/OS/CSKHPKV/-2195-2275
Dated: 17/7/2020

To

1. All the Statutory Officer, CSKHPKV, Palampur.
2. All Head of the Departments/Units/Officers of all the constituent Colleges of CSKHPKV, Palampur.
3. The Sr. Medical Officer, UHC, CSKHPKV, Palampur.
4. The Programme Director, CGRT, COBS, CSKHPKV, Palampur.
5. All the Associate Directors, HARECs of CSKHPKV.
6. All the Programme Coordinators of KVKs /Scientist Incharges, RSSs of CSKHPKV.

Subject: - Supply of information

Sir/Madam,

I am to request you to supply the following information on the prescribed performa pertaining to the outsource workers working in your office within 7 days from the receipt of this letter:

Sr.No.	Period of arrear bills of outsource workers	Whether is to be pre-audited from the Local Audit or not with reason	If pre-audited detail of cheque No./date with amount	Employee share of each workers	Employer share of each workers	Grant Total (5+6)
1	2	3	4	5	6	7
1.	01.07.2016 to 30.09.2016					

Yours faithfully,


Director of Research-cum-Principal Employer

✓ cc:

The Incharge, UNS, CSKHPKV, Palampur with the request to upload this letter on the University website and also to forward it to all concerned through e-mail.