

CSK HIMACHAL PRADESH KRISHI VISHVAVIDYALYA, PALAMPUR  
"DIRECTORATE OF RESEARCH"

No. QSD.8-102(2)/DR/CSKHPKV/- 7/18-88

Dated: 6/9/2018

To

- All the Statutory Officer, CSKHPKV, Palampur.
- All Head of the Departments/Units/Officers of all the constituent colleges of CSKHPKV, Palampur.
- The Sr. Medical Officer, UHC, CSKHPKV, Palampur.
- The Programme Director, CGRT, COBS, CSKHPKV, Palampur.
- All the Associate Directors, HARECs of CSKHPKV.
- All the Programme Coordinators of KVKs /Scientist Incharges, RSSs of CSKHPKV.
- The PA to Vice-Chancellor/PS to Registrar, CSKHPKV, Palampur

Subject: Requirement of outsource services from 01.11.2018 to 31.03.2020.  
Sir/Madam,

It is brought to your kind notice that the University is going <sup>to</sup> float fresh tender for outsource services for the period from 01.11.2018 to 31.03.2020.

In this connection, you are requested to supply the requirement of manpower during the above noted period as per Annexure attached.

In this connection, it may be noted that:-

1. While working out the requirement for outsource services, the availability of regular Beldars may also be taken into consideration.
2. The provision of paid holiday after 6 days continuous service may also be counted for requirement of outsource services.
3. Each manday should be calculated on the basis of judicious utilization of services for 8 hours a day in respect of each category of the manpower to be outsourced.
4. The requirement of your Department/Office/Station must reach this Directorate latest by 20.09.2018 positively so as to enable this Directorate to work out the tender value and to float the tender timely.
5. The information may also be supplied through e-mail: ranbirbhadwal@gmail.com

May kindly be given **personal attention** and **top-priority**, please.

Yours faithfully

*Ranbirbhadwal*  
6/9/2018

Director of Research-cum-Principal Employer  
6/9/18

Copy to:-

- ✓ The Incharge, UNS CSKHPKV, Palampur with the request to upload this letter on the University website and also to forward it to all concerned through e-mail.

**Annexure**

Name of Department:-

Sr. No.	Category of manpower required	No. of mandays required from 01.11.2018 to 31.03.2019	No. of mandays required from 01.04.2019 to 31.03.2020	Total mandays requirement (Col. 3+4)
1.	2.	3.	4.	5.
1.	Unskilled (including cleaning services)			
2.	Skilled			
3.	Driver			
4.				
5.				
6.				
7.				
	Total			

Signature of the Head of the Department